The Individualized Education Program (IEP) Team

The Individuals with Disabilities Education Act (IDEA) requires certain people to be at this meeting:

They include:

- Parent or Parents
  - (and other family members—must have prior written notice)
- Student
- General Education Teacher
- Special Education Teacher
- Local Education Agency (LEA)
  - (They create the IEP and help to make sure things move forward)
- Evaluation Personnel
  - (Those who have conducted evaluations or assessments identifying needs)

Before the meeting, parents must receive a written notice of their meeting (this is called prior written notice). The prior written notice will identify the people or the positions of people who are invited to the meeting.

Parents are the experts when it comes to their children. It is important to be well prepared and understand the meeting process. Remember, you are an integral part of the team, and your voice matters.

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